

## 2017 Summer Camp Program Guidelines

The Summer Camp Program is being enacted to allow tribal students in PreK through 12<sup>th</sup> grade the opportunity to attend up to TWO (2) summer camps of their choice per year. Tribal member students are allotted up to \$500.00 and first generation students up to \$250.00. The type of camp attended is at the discretion of the parent and child. This program begins in May and ends in September. In order to take part in this program, the attached application should be completed by the parent and received by the Education Department by September 29<sup>th</sup>. Applications should only be submitted after camp has taken place. If application is submitted prior to camp, the application will be mailed back to the address on the application.

### Information to consider:

The total allowable cost for this program is \$500.00 for Tribal members, and \$250.00 for first generation Indian descent. This program is on a reimbursement basis only. All receipts must be received in order for a reimbursement to be issued to the parent.

If the child does not attend the camp for any reason, any refund of fees must be returned to the Tribe or that amount will be withheld from the per capita check of the parent.

This program is operated on reimbursement basis only. The amounts available include travel costs, but all receipts must be submitted with application including mileage from mapquest.com. If the student must fly or take other public transportation, a receipt for the total fare will be required. Those traveling by personal vehicle can be reimbursed at the government per diem rate (currently .56 per mile) to the camp from their residence to drop off the child, and back again to pick up the child. No Tribal employee will be responsible for transporting children. Departmental transportation is only offered when the Education Department is the sponsor of the event.

A student may use these funds to attend up to two (2) camps per year.

We will not purchase or reimburse for clothing or special equipment.

The parent is responsible for making all arrangements and completing all necessary paperwork. The Education Department will only be responsible for reimbursing the parent.

Applications can be picked up from the Education Department or from the Tribe's website at [www.pci-nsn.gov](http://www.pci-nsn.gov).

Please send the completed application to:

Poarch Creek Indians  
Kim McGhee  
5811 Jack Springs Road  
Atmore, AL 36502  
Phone: (251) 368-9136 Ext. 2662  
Fax: (251) 368-0809  
Email: [ksmcghee@pci-nsn.gov](mailto:ksmcghee@pci-nsn.gov)